



# PACIFIC INSTITUTE

*Research for People and the Planet*

## **Pacific Institute Research Associate**

[Posted March 2019]

Founded in 1987, the Pacific Institute is a global water think tank that combines science-based thought leadership with active outreach to influence local, national, and international efforts in developing sustainable water policies and practices. Since our founding, we have worked with everyone from Fortune 500 companies to disenfranchised communities to create and advance sustainable water policies and deliver meaningful results, such as:

- Creating the first assessment and warning to policy makers of the dangers of climate change for fresh water supplies;
- Pioneering and promoting the “soft path” to water concept, which calls for a new and comprehensive approach for managing water infrastructure, demands, and institutions;
- Becoming the organizing force behind the United Nations’ CEO Water Mandate, which brings global corporations and international organizations together to adopt water sustainability practices; and
- Delivering best practice guidance to governments to help them cope with severe drought conditions.

### **Position Description**

The Pacific Institute is seeking a full-time Research Associate. The following are the core functions of this position:

- Conduct primary and secondary research and analysis on water-related topics;
- Gather information and data through research and contacts in partnership with other researchers and organizations;
- Document and write up results of work performed;
- Assist with preparation of final reports and written products in both technical and non-technical areas;
- Assist with preparation of communications materials on research topics;
- Assist with fundraising activities, and help prepare reports for foundations and donors; and
- Provide support to project managers, including coordinating internal meetings with the project team and external meetings with stakeholders and taking notes during meetings.

**Anticipated 2019 Work**

Research Associates support projects led by Senior Researchers and the Director of Research. We anticipate 2019 work will include a focus on water accounting/measurement systems, including metrics and indicators commonly utilized by the public and/or private sectors. In addition, we anticipate several projects related to the connections among water, energy, and climate change.

**Desired Qualifications**

- Advanced degree in water resources, natural resource management, engineering, or relevant field;
- Two to four years work experience in relevant field;
- Strong quantitative and analytical skills, including experience with data management and statistics;
- Coursework and/or work experience in water accounting/measurement and/or water and climate change;
- Excellent written communication skills;
- Excellent oral communication skills with public speaking experience; and
- Strong interpersonal skills and demonstrated ability to work with a variety of people from diverse backgrounds.

**Compensation and Benefits:**

Compensation includes a competitive salary commensurate with experience, coupled with a generous benefits package.

**Location:** This position is in our Oakland office.

**Equal Opportunities:** Pacific Institute is committed to workplace diversity and inclusion. We are an equal opportunity employer and do not discriminate in hiring or employment on the basis of race, color, religion, national origin, citizenship, gender, marital status, sexual orientation, age, disability, veteran status, or any other characteristic protected by federal, state, or local law.

**Start Date:** Available immediately

**Application Procedure**

Please send a cover letter, indicating the posting number (2019-2) and name of the job opening (“Research Associate”), resume, and writing sample to [jobs@pacinst.org](mailto:jobs@pacinst.org). No phone calls. Applications will be accepted until the position is filled.