



*Research for People and the Planet*

## **Water Program Part-Time Research Assistant**

[Posted September 2014]

The Pacific Institute is seeking a part-time Research Assistant to support work in the organization's Water Program. Founded in 1987 and based in Oakland, California, the Pacific Institute works to develop solutions to the related challenges around environmental protection, economic development, and human well-being from the local to the international levels. Since its inception, the Institute has aimed to generate fundamental change in how threats to sustainability are perceived and solved. We use science, economics, and practical public policy tools to analyze risks and identify solutions to global and local water challenges. The 3Es of sustainability—environment, economy, and equity—provide guidance and balance to our efforts.

### **Position Description**

The Pacific Institute's Water Program is seeking a Research Assistant to support its California Drought Initiative. This is a part-time, temporary position through the end of 2014 with possible extension. The Water Program works on a broad range of solutions to freshwater challenges, including water and climate, water-use efficiency, sustainable water management, basic human needs, water and international conflict, water quality, and more. Visit [www.pacinst.org](http://www.pacinst.org) for more detail on our water work. Specific responsibilities of this position include:

- Collect and analyze water-related data.
- Conduct research and write white papers on water-related issues and on the drought.
- Provide support to Water Program staff.
- May include public speaking; grant writing and fundraising; meeting coordination; and project planning.

### **Qualifications**

- Advanced degree or working toward an advanced degree in water resources, natural resource management, engineering, or relevant field.
- Expertise on freshwater sustainability/sustainable water management.
- Strong research and analytical skills, including expertise on all standard office software. Experience with more advanced analytical software is a plus (advanced Excel; GIS; modeling; etc.)
- Ability to synthesize information and apply to policy and decision making.
- Ability to work both independently and as part of a team.
- Superb written and oral communication skills.
- Strong interpersonal skills and the demonstrated ability to work with a variety of people from diverse backgrounds.

**Compensation and Benefits:**

Compensation includes a competitive salary commensurate with experience.

**Working Hours and Location:** Based on a part-time equivalent of 20 hours per week. Based on negotiations with the successful applicant, there is some degree of flexibility in terms of the number and pattern of working hours. This position is in the Oakland office.

**Equal Opportunities:** Pacific Institute is an equal opportunity employer. *People of color and women are strongly encouraged to apply.*

**Start Date:** September 2014

**Application Procedure**

Please send a cover letter, indicating the posting number (2014-2) and name of job opening (“Research Assistant, Water Program”), resume, writing sample, and contact information for three references to: Terry Asbury at the Pacific Institute, 654 13th Street, Oakland, California 94612. Submissions by e-mail ([tasbury@pacinst.org](mailto:tasbury@pacinst.org)) are also acceptable. No phone calls. Applications will be accepted until the position is filled.

We regret that we will only be able to contact short-listed candidates.