

CORPORATE SUSTAINABILITY SENIOR RESEARCH ASSOCIATE

Position Description

The Pacific Institute is seeking a full-time Senior Research Associate to join its global Corporate Sustainability Program. This role supports the development and advancement of corporate water stewardship practice, including ongoing management of the UN Global Compact's [CEO Water Mandate](#). This position includes major responsibility for project management and fundraising. The Senior Associate will direct junior and mid-level research staff on specific projects, and is expected to work with minimal supervision. The Senior Associate will collaborate with all research staff of the Institute and partnering organizations as warranted by specific projects. This is a full-time position based in Oakland, California.

Core Responsibilities

- Independently and creatively design and manage projects related to corporate water stewardship, and corporate sustainability measurement and reporting in particular;
- Prepare final reports, corporate guidance documents and tools, and written products in both technical and non-technical areas;
- Manage relationships and contributions of project team members and co-authors, as well as from a wide range of collaborating organizations;
- Independently identify funding opportunities, write grant proposals, and secure funding for specific projects;
- Develop and implement project work plans and manage project timelines and budgets; and
- Widely present findings, recommendations, and best practices at conferences, webinars, and other events.

Anticipated 2016 Programmatic Work

- Facilitate development and implementation of corporate water disclosure best practice among companies and other relevant organizations;
- Analyze and assess corporate sustainability reports against established frameworks and guidelines;
- Manage, augment, and enhance the CEO Water Mandate's [Water Stewardship Toolbox](#); and

- Write and solicit posts on cutting-edge stewardship practice from companies and government and NGO partners for the CEO Water Mandate's Water Stewardship Leaders blog.

Required Qualifications

- Advanced degree in business, sustainability, water resources, natural resource management, or relevant field;
- Four to seven years work experience in relevant field, some portion focusing on issues relating to water and business;
- Excellent written communication skills with a proven record of publishing technical analyses, peer-reviewed reports, and general interest articles;
- Excellent oral communication skills with extensive public speaking experience;
- Demonstrated ability to raise funds;
- Strong interpersonal skills and the demonstrated ability to work with a variety of people from diverse backgrounds.

Additional Qualifications

- Experience with WordPress and ability to edit existing pages and create new posts
- Experience with Adobe Illustrator or other means of creating diagrams and infographics that communicate key corporate water stewardship concepts

Compensation and Benefits

Compensation includes a competitive salary commensurate with experience and a generous benefits package that includes health, dental coverage, and retirement.

Travel

Domestic and international overnight travel may be required.

Equal Opportunities

Pacific Institute is an equal opportunity employer. *Women and minorities are strongly encouraged to apply.*

Start Date

Available immediately

Application Procedure

Please send a cover letter, writing sample, resume, and contact information for three references to: Terry Asbury at the Pacific Institute, 654 13th Street, Oakland, California 94612.

Submissions by email (tasbury@pacinst.org) are also acceptable. No phone calls, please.

Applications will be accepted until the position is filled.

About the Pacific Institute

Founded in 1987, [the Pacific Institute](http://www.pacinst.org) is a global water think tank that provides science-based thought leadership with active outreach to influence local, national, and international efforts in developing sustainable water policies. Our mission is to create and advance solutions to the world's most pressing water challenges.

The Institute is guided by the following strategic approach:

- **We define new ways of thinking** about core challenges to the planet.
- **We analyze and promote concrete innovative strategies** and policies to address these challenges.
- **We develop and apply analytical tools** that improve understanding and management of natural resources.
- **We communicate** with the public, media, and leading decision makers about sustainable solutions.

From working with Fortune 500 companies to disenfranchised communities, we lead local, national, and international efforts in developing sustainable water policies and delivering meaningful results.